

## TERMS OF REFERENCE FOR THE ADMISSIONS COMMITTEE 2016/2017

### **Composition of Membership of Committee:**

Principal and at least three other Governors

### **Composition Associate Membership [Non-voting]:**

Assistant Principal KS3

### **Current Membership:**

Principal	Mr A Alexander
Governor	Mrs R Jones (Chair)
Governor	Ms L Edwardson
Governor	Mr R Lawrence (Vice Chair)

### **Current Associate Membership:**

Assistant Principal	Ms H Miles
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**Quorum:** 3 voting members

**PA to the Committee:** Michaela Savage

**Agreed at Full Governing Board:** September 2016

**Date of review:** September 2016

**Signature  
Chair of Governors:**

**Meetings:** 15.11.16  
24.01.17

<b>Terms of reference</b>	<b>Decision or Recommendation</b>
a) To agree the admissions policy for the College and ensure that we are meeting all statutory criteria.	D
b) To review admission arrangements and advise changes to the Governing Board.	D
c) To oversee consultation on any proposed changes to admission arrangements, determine admission arrangements and notify LA of admission arrangements.	D
d) To determine within statutory provisions and the Governing Board policy whether a child should be admitted to the school.	D
e) To make provision for an Independent Appeal Panel to hear admission appeals.	D