



EXMOUTH COMMUNITY COLLEGE

FULL GOVERNORS MEETING

Meeting 2 – Part I Minutes			
Date/Time	Tuesday 20 th October 2015 at 4.30pm	Location	Conference Room, The Grange, ECC
Attendees		Initials	Type of Governor
Miss J Elson (Chair)		JE	LA Appointed
Mr A Alexander (Principal)		AKA	Ex-officio
Miss C Babbage		CB	Parent
Mrs S Collett		SC	Parent
Mr R Davison		RD	Community
Mrs V Duval-Steer		VDS	Community
Dr A Gelling		APG	Teacher Governor
Mrs P Graham		PG	Community
Mrs R Jones		RJ	Community
Mr R Lawrence		RL	Community
Mrs L Miszewska		LM	Community
Mr R Mitchell		RW	Support Staff Governor
Mrs M Skinner		MSk	Teacher Governor
Mrs M Turgoose		MT	Parent Governor
Mr D Wright		DW	Teacher Governor

Apologies	Initials
Mr K Johnson	KJ
Mrs A Grange	AG
Mrs L Boud	LB

Absent without Apology	Initials

In Attendance	Initials	
Michaela Savage	MS	Clerk
Mr David Turner	DT	Deputy Principal

JE welcomed Ian MacQueen to his first meeting of the Governing Board. Ian will be on the HR and Finance committees and will be linked to Computing / ICT departments.

JE welcomed Jessie Capper, a Year 12 student, who gave a talk on her trip to Moldova. Jessie's talk was really interesting and AKA thanked her for coming to the Governing Board meeting.

1. To agree between Part I and Part II of the meeting: Agreed	
2. To receive and approve apologies for absence: As above.	
3. Notice: Governors confirmed receipt of notice of the meeting.	
4. Quorum: The meeting was quorate.	
5. Declarations of interest and any changes to Declarations of Interest: None	

2917/6 Minutes

(a) To confirm minutes of the meeting 07.07.15

The minutes were signed as a true and accurate record of the meeting.

(b) To consider matters arising from the minutes

2898/7 – JE advised the Parent vote count will be 22.10.15.

2898/7c – JE updated that the Business Studies teacher did start September 2015.

2901/10 – JE said the Exam policy was amended and ratified at the Governors AGM on 15.09.15

Main gates – AKA advised electronic gates would cost c£12k each and the intercom would be extra. An additional person would be needed to monitor it. CCTV has now been installed on both gates and the quality is much better.

SC arrived at 16.56pm.

The school site is securely fenced and overall security is as good as it can be. AKA feels to fit gates would be a retrograde step. RL asked that this be noted and the governors agreed that no further action should be taken.

2918/7 Business brought forward by the Chair

(a) Reappointment of Jill Elson as DCC governor

JE advised that DCC members have approved the reappointment of Jill Elson as LA governor to 24 September 2019.

AGREED: MT proposed JE as the LA appointed governor, LM seconded and all governors were in agreement

2919/8 Update on GL Assessment

ECC has looked at assessment following the governments' decision to remove levels. Various options were considered and a discussion began with the feeder primary schools. GL Assessment were invited to do a presentation at academic council and following that the primary schools agreed to buy into GL assessment.

As a result a suite of transition tests have taken place in Year 7, with further tests for Y8 and Y9 later in the year. English and Science results have been received back with a breakdown on where marks have or have not been scored. This enables the curriculum and teaching to be well targeted. The tests are difficult but the scoring has come out as average or just above average in line with KS2 SATs assessments. In addition all of KS3 took the maths standardisation test.

DT advised that KS2 assessments will no longer be measured in levels from September 2016. MT asked what the baseline for Progress 8 will be. DT advised it will come from KS2 assessments. MT said but if these are not continuing what will happen. DT said end of KS2 tests in English and Maths are continuing but will be out of 100. DT said it is a constantly changing arena. SC advised she has completed a two day course and the whole system is in a state of flux.

CB congratulated DT on getting all the primary schools on board with GL Assessment.

2920/9 Update on REACH Centre

JE said the REACH centre is doing an excellent job. AKA is pleased with the success of it. Funding will last for a further year but beyond that it is unknown. The cost of REACH is c£70k per year. At present the REACH centre is in the containment plan.

CB asked is there any scope for REACH being incorporated in other buildings? AKA said some of its success is because of where it is situated. CB said the potential saving of c£70k may have knock on costs within the College. AKA said SLT need to look at this and bring a budget to governors to agree if taking REACH out of the containment plan is thought to be the best thing to do. MSk said she teaches in the unit twice a week and it is really rewarding. RJ asked if any other schools use it, DT said no.

AGREED: JE proposed that in principle the REACH Centre should continue, RL seconded and all governors were in agreement.

2921/10 Ratification of Pupil Premium Report

DT advised that following examination results the Pupil Premium report was compiled. Pages 1 to 4 outline the strategies used, page 5 and 6 summarise the impact and Pages 7 and 8 show the trends. Pages 9 and 10 outlines the strategies being used for the coming year.

The report shows ECC are successful in targeting students and making an impact. CB asked about service children and whether they are specifically targeted? DT said this can be looked at. all the strategies are constantly evaluated. Staff who are service children or service partners may be able to assist with this.

AGREED: JE proposed acceptance of the report, RL seconded and all governors were in agreement.

2922/11 To receive reports from Committees in Part I

(a) **Premises Minutes 22.09.15** – Noted.

Item 7/7 - Cllr David Chapman is being made Sports Champion for Exmouth. A meeting with WRFC is being held on 02.11.15 to discuss the 4G astro turf.

Item 8/8 – VDS advised the planning permission is for 5 years not 3 years as stated in the minutes.

Item 5/5 - Zenergi presentation – RM is concerned a tendering process did not take place as energy is the second biggest expense after salaries. RM asked should the decision be referred to the finance committee as RM does not think Premises have the remit to make the decision.

JE advised that a number of schools are using this service and the NASBM have carried out a thorough vetting process. VDS said the service is cost neutral. LM believes the decision should go to Finance. CB asked for a different proposal regarding the process to go to Finance. JE advised LM proposal to be voted on first and then an amended proposal, if not agreed, could go forward.

AGREED: LM proposed that the decision be referred to the Finance committee this was seconded by RD. 7 governors were in agreement and 8 abstained. The vote carried.

JE advised a further proposal will not be put forward as the vote was carried.

AKA commented on the area where the new build is taking place. JE advised phase 1 is the first eight classrooms. If phase 1 and 2 are built separately there is an additional c£350k cost. JE has asked DCC if both phases can be done together. At present DCC have said no but JE is putting together a new paper for DCC to try and persuade them.

The memorial garden is now complete. There will be an opening ceremony with a memorial ceremony on the 11th November, meeting in AKA's office at 10.30am.

(b) **Audit Minutes 29.09.15** – Noted.

Item 6/6 VDS attended a webinar with the Finance team which went really well. VDS said the processes are already embedded in the department and it had been a really useful session to attend.

The Audit Annual Report was agreed by the governors.

AGREED: JE proposed ratification of the audit annual report, MT seconded and all governors were in agreement.

(c) **Curriculum Minutes 06.10.15** – Noted. SC advised there were some very interesting and informative presentations from the English, Maths, and Science departments alongside Henri Miles presenting KS4 and Simon Tanner presenting KS5 examination results. The meeting was very enjoyable.

It was agreed that the Curriculum terms of reference wording for item t should have "radicalisation" added to it.

AGREED: JE proposed ratification of the above, LM seconded and all governors were in agreement.

(d) **Risk Register Management Group 13.10.15** - Noted

2923/12 Communications

None.

2924/13 Policies for ratification

Special Educational Needs Policy
Finance Policy
Public Sector Equality
Detention Policy
Complaints Policy
Pay Policy

AGREED: JE proposed ratification of the above policies, LM seconded and all governors were in agreement.

2925/14 Risk Register (a) Items to be considered for inclusion in Risk Register - None.	
Meeting went into Part II	

Next Meeting Date and Time	Tuesday 8 th December 2015 at 4.30pm
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Final - Part I