

**EXMOUTH COMMUNITY COLLEGE
FULL GOVERNORS MEETING MINUTES**

**Conference Room, The Grange
Tuesday 20th May 2014 at 4.30pm**

Part 1

	ACTION
<p>Present: Mrs E Lee, Mr A Alexander, Dr A Gelling, Mr R Mitchell, Mrs R Jones, Mr R Davison, Mrs M Turgoose, Mr R Lawrence, Miss J Elson, Ms V Duval-Steer, Mrs L Boud, Miss C Babbage, Mr D Wright, Mrs B Mason, Mrs A Wells, Mrs L Miszewska and Mr R Rooksby</p> <p>In attendance: Mr G Allen, Mr D Turner and Mrs M Savage (PA to the Governors)</p>	
<p>1. To agree between Part I and Part II of the meeting: Agreed</p>	
<p>2. To receive and approve apologies for absence: Mr K Johnson, Mrs S Collett Mrs P Graham and these were accepted.</p>	
<p>3. Notice: Governors confirmed receipt of notice of the meeting.</p>	
<p>4. Quorum: The meeting was quorate.</p>	
<p>5. Declarations of interest and any changes to Declarations of Interest: None</p>	
<p>2775/6 Minutes</p> <p>(a) To confirm Part I Minutes of 25.03.14 The minutes were agreed as a true and accurate record of the meeting.</p> <p>(b) To consider matters arising from the minutes EL advised that the actions have been carried out.</p> <p>R Jones arrived at the meeting 16.39pm.</p>	
<p>2776/7 Business brought forward by the Chair</p> <p>(a) Update on Union Action (26.03.14) The College remained open.</p> <p>(b) Update on Self Evaluation Meeting (28.04.14) EL advised that this was a valuable meeting and it has been agreed to meet twice yearly to update the document.</p> <p>(c) Update on Uniform Working Group (29.04.14) EL thanked the working group for their input. 4 companies were shortlisted and samples were received and tested. 2 companies have been awarded the contract and they will sell the uniform locally. Selection was made based on cost, availability and quality. The shop on site will cease. The new contract begins on 1st January 2015 and parents will be informed once the signed contracts have been received back. Concern was raised regarding uniform being at one price until 31.12.14 and a cheaper price from the 01.01.15.</p>	

<p>(d) Update on meeting with Withycombe RFC(29.04.14) JE advised that Cllr David Chapman has been coopted to the group. A bid for c£1m is being put together and although slow, progress is being made. EL thanked JE and RJ for the time they are spending on this.</p> <p>(e) Update on Hugo Swire Visit (02.05.14) EL advised the meeting went well. A letter has been sent thanking Mr Swire for attending. A letter is being composed to Mr Gove, the Education Secretary which Mr Swire has offered to hand deliver to him. RL suggested Mr Swire visit ECC on an annual basis and it might be worth him visiting the Learning Community.</p>	
<p>2777/8 To receive reports from Committees in Part I</p> <p>a) To receive Curriculum Minutes dated 06.05.14 Noted. AW asked how the booking for the auditory conference is going. GA advised that numbers stand at 36 at the moment.</p> <p>b) To receive Finance Minutes dated 13.05.14 Noted</p>	
<p>2778/9 Communications</p> <p>EL advised that a letter has been received from the Regional Director of Ofsted, Bradley Simmonds. EL read the letter to governors.</p> <p>AKA advised that had the English results been, what ECC predicted, the difference would have been 8%, not 33% for 5 A*-Cs including English and Maths. Predictions this year are currently showing a 12% difference. More information will be available in September.</p> <p>Discussion took place regarding analysis and DT confirmed that analysis is taking place using 4matrix and free school meals are being closely monitored.</p> <p>It is expected that accountability will increase with the introduction +4 on service children.</p> <p>JE advised that the “whole child” needs to be catered for, you cannot just measure by attainment – a current Post 16 student is an example of this.</p> <p>AGREED: A joint letter will be sent from AKA and EL on behalf of SLT and the Governing Board. JE suggested a copy is sent to Mr H Swire.</p>	<p>AKA/EL to write to Mr Simmonds</p>
<p>2779/10 Approve Strategic Development Plan 2014/19</p> <p>AGREED: EL proposed approval of the Strategic Development Plan 2014-19, CB seconded and all governors were in agreement.</p>	
<p>2780/11 Approve College Development Plan 2014/15</p> <p>AGREED: EL proposed approval of the College Development Plan for 2014-15, CB seconded and all governors were in agreement.</p>	

<p>2781/12 Review College Development Plan 2013/14</p> <p>GA gave a verbal report and advised a full evaluation will take place in September.</p>	
<p>2782/13 Progress 8</p> <p>GA gave an updated powerpoint presentation to the FGB.</p> <p>Discussion took place regarding assessment of primary school aged children. LB advised that children are assessed at F2 (Reception), KS1 (Yr 2), and KS2 (Yr 6). The SAT's tests, at KS2, are externally marked, except for writing, which is assessed across a range of genres in the Summer term by teachers and they are then externally moderated.</p> <p>Students will be assessed at ECC in year 7. Those assessments will be compared to the SAT's results.</p> <p>RJ left the meeting at 17.50pm.</p> <p>Targets will be set for all subjects, based on the English and Maths SAT's results – this is a concern.</p> <p>RL advised that this information should be available to a wider audience.</p> <p>DW left the meeting at 18.13pm</p> <p>Governors unanimously agreed that ECC offer a broad and balanced curriculum for the benefit of the students as opposed to the benefit of the College. The presentation on Progress 8 and following discussion has been interesting and thought provoking and it is important that the Governing Board support the Principal, SLT and staff.</p>	
<p>2783/14 Risk Register</p> <p>(a) Items to be considered for inclusion in the Risk Register Curriculum may need to be visited in view of outcomes.</p> <p>(b) Risk Register Annual Review Nothing report.</p> <p>(c) Debrief on Risk Register Audit Meeting (06.05.14) An audit by Claire Moore took place on 06.05.14. The auditors reported a "Good" standard and the two items identified as requiring action have been completed.</p>	<p>MS to include on Risk Register agenda.</p>
<p>2784/15 Approve Academy Calendar for 2015/2016</p> <p>AGREED: EL proposed approval of the Academy Calendar for 2015-16, BM seconded and all governors were in agreement.</p>	
<p>2785/16 Approve Governing Board Calendar for 2014/2015</p> <p>AGEED: EL proposed approval of the GB Meeting Calendar for 2014-15, MT seconded and all governors were in agreement.</p>	
<p>Meeting went into Part II</p>	