



## EXMOUTH COMMUNITY COLLEGE FULL GOVERNORS MEETING

### Meeting 2 – Part I Minutes

Date/Time	Tuesday 5 <sup>th</sup> December 2017 at 4.30pm	Location	Conference Room, The Grange, ECC
Attendees	Initials	Type of Governor	
Mrs M Turgoose(Chair)	MT	Community	
Mr A Davis (Principal)	AJD	Principal	
Miss C Babbage	CB	Parent	
Mr R Davison	RD	Community	
Ms J Elson	JE	LA Appointed	
Dr A Gelling	APG	Teacher	
Mr K Johnson	KJ	Community	
Mrs R Jones	RJ	Community	
Mr I Macqueen	IM	Community	
Mr M McDonough	MM	Parent	
Mrs L Miszewska	LM	Community	
Mrs V Raven	VR	Parent	
Mrs M Skinner	MSk	Teacher	
Mrs A Stimson	ASti	Parent	
Mrs A Streather	AStr	Community	
Mrs S Webster	SW	Community	

Apologies	Initials
Mr P Wales	PW
Ms L Edwardson	LE
Ms C McColl	CM
Mr R Mitchell	RM

Absent without Apology	Initials

In Attendance	Initials	
Mr D Turner	DT	Deputy Head
Mr G Allen	GA	Deputy Head
Ms H Miles	HM	Assistant Principal
Mrs K Dearsly	KD	Director of Finance and Resources
Michaela Savage	MS	Clerk

MT welcomed Sally Webster to the meeting and introductions took place.

<b>1. To agree between Part I and Part II of the meeting:</b> This was agreed. Risk to be brought forward.	
<b>2. To receive and approve apologies for absence:</b> As above and accepted.	
<b>3. Notice:</b> Governors confirmed receipt of notice of the meeting.	
<b>4. Quorum:</b> The meeting was quorate.	
<b>5. Declarations of interest and any changes to Declarations of Interest:</b> None	

<p><b>3144/6 Present and approve Annual Accounts 01.09.16 – 31.08.17</b></p> <p>MS explained the wording on page 20 was correct following a question at the Resources Committee. All other changes identified by the Resources committee had been done. The accounts were signed by the Chair of Governors and the Principal.</p> <p><b>AGREED:</b> MT proposed acceptance of the Accounts for 01.09.16 to 31.08.17, JE seconded and all governors were in agreement.</p>	
<p><b>Meeting went into Part II</b></p>	
<p><b>3155/17 Minutes</b></p> <p><b>a) To confirm minutes of the meeting dated 17.10.17</b> These were agreed as a true and accurate record of the meeting.</p> <p><b>b) To consider matters arising from the minutes</b> Item 3132/9 Update on GDPR - GA advised that ECC are on track with the new regulations that are coming in.</p>	<p><b>MS to put on next FGB agenda.</b></p>
<p><b>3156/18 Business brought forward by the Chair</b></p> <p>None</p>	
<p><b>3157/19 Principal's Report</b></p> <p>MT thanked AJD for his Principal's report. AJD asked governors if they would like any changes.</p> <p><b>Section 1</b> - It was agreed that a total column would be added to the number of pupils on roll.</p> <p><b>Section 3</b> - ASti said can an extra column be added to see the number of Pupil Premium students who go on the trips and visits.</p> <p><b>Section 4</b> – AJD advised that the disadvantaged gap is widening and this is being looked at in conjunction with maximising the outcomes for the CVL group.</p> <p>MT said the GCSE Pod sounds like a good idea and she will be interested in how successful it has been once it has been reviewed.</p> <p>AStr left the meeting at 6.45pm</p> <p><b>Section 10</b> - Networks – Governors asked what each of the networks offer and what ECC can expect back.</p> <p>AJD advised that some charge and some do not. The networks offer opportunities and expertise. Staff of ECC can visit and see best practice and training opportunities are available in the South West rather than staff having to travel further making training more cost effective. Some of the feeder primary schools are already in Teaching Alliances. The Okehampton Teaching Alliance is free and a geography specialist is visiting ECC from this one. The Ted Wragg Trust has a specialist leader in data and Beck Beaumont now has access to in depth data analysis of every school across Devon.</p>	<p><b>MS to update</b></p> <p><b>MS to liaise with LP</b></p>

<p>MT thanked AJD for his report. It was very comprehensive and as well as the detail in terms of progress gives a good feel for all the other activities taking place in the College.</p> <p>RD, RJ and MT left the meeting at 18.53pm</p>	
<p><b>3158/20 Behaviour and Attendance Report</b></p> <p><b><u>Current Data</u></b></p> <p>DT advised that attendance is currently at 94.4% overall which is a concern. The EWO is working with disadvantaged students and the escalation process has been tightened up.</p> <p>At KS3 disadvantaged students in the focus group have shown an improvement overall. In year 8 78% have improved their attendance this term and 55% in year 9.</p> <p>The number of internals are up, the number of fixed term exclusions are broadly in line with last year and this is being monitored.</p> <p>92% of students in Year 8 have reduced incidents of behaviour this term and 70% in Year 9.</p> <p><b><u>Interventions</u></b></p> <p>DT advised that ECC are now using SIMs to track interventions together with the costs of these.</p> <p>DT is working with LE on SEND students interventions.</p> <p>The graduated response to SEND Support for KS3/4 is being used by ECC.</p>	
<p><b>3159/21 Pupil Premium Report</b></p> <p><b><u>Current progress of disadvantaged children</u></b></p> <p>DT said that the current progress of Y11 disadvantaged students had improved on autumn term 1 however the gap for the overall cohort had slightly widened. This is being carefully analysed by the KS4 team.</p> <p>For KS3 the autumn term data came out yesterday and analysis is underway.</p> <p><b><u>Interventions</u></b></p> <p>Interventions are being careful tracked using a new Intervention and Support Tracker.</p> <p><b>Question:</b> SW asked whether the students have access to external mentors. DT advised there are a number of multi agency support networks however it is more difficult to get support due to the increase in numbers.</p> <p>AJD advised that the paperwork is being made more time consuming to discourage funding being applied for. DT advised that TAF paperwork is now being completed at the meeting, which can take up to 2 hours. ECC currently have 34 students with TAFs.</p>	

MM left the meeting at 7.05pm	
<b>3160/22 Communications</b>  None.	
<b>3161/23 To receive reports from Committees in Part I</b>  <b>(a) Resources and VFM Committees</b> (i) To receive Resources & VFM Minutes dated 31.10.17 and 28.11.17 - Noted  CB left the meeting at 7.08pm  <b>(b) Admissions Committee</b> (ii) To receive Admissions Minutes dated 14.11.17 - Noted  <b>(c) Curriculum Committee</b> (iii) To receive Curriculum Minutes dated 14.11.17 Governors' day has been re-arranged to 30.01.18 and BB will be delivering training to governors on data.  <b>(d) Risk Register</b> (iv) To receive Risk Register Minutes dated 21.11.17  GA advised that a number of areas in the risk register have been re-scored.  Item 3/3 Page 1 – ECC's Website – AJD advised that so far he and Richard Childs have met with 3 companies. Once all have been seen AJD and Richard Childs will score them to see you will be awarded the contract.  AJD said it appears the site may be able to go live slightly earlier than September 2018.	
<b>3162/24 Policy for ratification</b>  <b>Finance Policy</b>  <b>AGREED:</b> JE proposed, VR seconded and all governors were in agreement.	
<b>Meeting went into Part II</b>	

The meeting finished at 7.10pm