

Application for sixth form admission - September 2017

At the Normal Round Intake to the Year 12 of a state-funded Sixth Form.

(This form is for external candidates applying for a sixth form. Internal candidates on roll in Year 11 at that school do not need to apply. A place will be made available to any internal candidate who must then meet the school's academic criteria for particular courses.)

Use this form if the student lives in Devon (not Plymouth or Torbay, even if one or more of the preferences is for a sixth form outside of Devon).

For Year 12 applications, the student will have been born between **1 September 2000 and 31 August 2001** (inclusive).

Express a preference for 1, 2 or 3 schools. You don't need to name 3 schools but we advise parents who apply for a school which is not the designated or catchment school to consider naming more than 1 and to include the catchment school. Please check whether any of the schools ask you to provide evidence by completing a school Supplementary Information Form or providing a letter from a priest as well as this form (check at devon.cc/SIFs-2017).

Each sixth form will set its own closing date - your application may be considered late if submitted after that date. Please return this form to the school you name as your first preference. You must also complete an Options Form for each school you name.

You are strongly advised to read the Step by Step Guide and to ask if you have any questions - you can contact the school you are interested in.

Section A - Details about the student

| | | | |
|---|--|--|-----------------|
| Forename(s) | | Surname/Family Name | |
| Home Address | | | |
| Postcode | | | |
| This must be the address where the student is normally resident. If you expect to move from this address before September 2017, you must let us know as this may affect your application. Evidence of a new address may be necessary. | | | |
| Current school or setting | | Which Year Group are you applying for? | 12 |
| | | Date of Birth | Gender (M or F) |
| Is this student in the care of a Local Authority or was he or she in care until adopted, made the subject of a child arrangements order or special guardianship order? | | Yes / No | |
| If Yes, please give contact details for the Local Authority | | | |
| Does this student have a Statement of Special Educational Need or an Education, Health and Care Plan? | | Yes / No | |
| Are you moving due to a new posting as Service or Crown Servant Personnel? | | Yes / No | |

Section B - Details about you

| | | |
|--|--|---------------------|
| Mr, Mrs, Ms, Miss, Dr, other: | Forename | Surname/Family Name |
| Do you live at the same address as the student? | | Yes/No |
| Email address | Telephone (Daytime) | |
| Your relationship to the student | (Parents only:) Do you have parental responsibility for the student? | |

Section C - Your preferred schools

You can name one, two or three schools as your preferences. It is important you name them in the order you would most like a place - if a place could be offered at more than one of the schools you name, a place will only be offered at your highest preference school that can offer a place.

You should check whether any of the schools you name gives priority for faith or other reasons and asks you to provide evidence by way of a letter from a priest or a Supplementary Information Form which you can provide **in addition to this form**.

1) First preference (where you would most like a place)

Check whether there is a **Supplementary Information Form for this school** at devon.cc/SIFs-2017

| | |
|--|---------------|
| Name of school | |
| Is there a sibling attending this school? | Yes/No |
| Name of sibling: | Date of Birth |
| Does this child have a parent who is a member of staff at this school?* (if yes, please name the member of staff in the box below) | Yes/No |
| Is there an exceptional social or medical need for a place at THIS school?* (if yes, give details in the box below. It is YOUR responsibility to provide evidence from a relevant professional in support of this. Please read about this in the Step by Step Guide.) | Yes/No |
| Reasons for your preference | |

*Not all schools prioritise children of staff. **It is expected that a parent seeking priority on grounds of exceptional need will do so only for the first preference as that is the ONLY school they believe can meet the child's needs.

2) Second preference (where you would like if no place is available at your first preference)Check whether there is a **Supplementary Information Form for this school** at devon.cc/SIFs-2017

| | |
|--|---------------|
| Name of school | |
| Is there a sibling attending this school? | Yes/No |
| Name of sibling: | Date of Birth |
| Does this student have a parent who is a member of staff at this school?* (if yes, please name the member of staff in the box below) | Yes/No |

Reasons for your preference

3) Third preference (where you would like if no place is available at your first or second preference)Check whether there is a **Supplementary Information Form for this school** at devon.cc/SIFs-2017

| | |
|---|---------------|
| Name of school | |
| Is there a sibling attending this school? | Yes/No |
| Name of sibling: | Date of Birth |
| Does the student have a parent who is a member of staff at this school?* (if yes, please name the member of staff in the box below) | Yes/No |

Reasons for your preference

Section D - Your declaration and signature

You may be asked to provide proof of the student's date of birth or address or both.

Devon takes very seriously any attempt to gain an advantage in the admissions process by giving false information and will investigate possible fraudulent claims. If an offer for a school place was based on fraudulent or misleading information (for example, a false claim to living at an address) the offer may be withdrawn. This has happened in previous years. A place can be withdrawn even after a student has started at school.

If you make more than one application, your later application will render your earlier application invalid. Admission to a school which is neither the closest available to the student's home or the school designated for the child's address may affect your entitlement to Education Transport from the Local Authority. You are strongly advised to read the information in the Step by Step Guide and Devon's Education Travel Policy. You must apply using a Common Application Form from the local authority where the student lives.

I/we confirm that the details provided are accurate.

I/we understand that transport to a preferred school which is neither the designated nor the nearest school may be my/our responsibility.

I/we will advise the Sixth Form(s) direct of any changes to circumstances affecting this application or the offer of a school place including changes of address, preferences for schools and the allocation of a place to a sibling at any school I/we have named on this form.

I/we confirm that I have read and understood information in the Step by Step Guide.

Your signature

Your signature

Name (please print)

Name (please print)

Date

Date

We encourage both parents to be in agreement over preferences but only one signature is required.

Please return this form to the school named as first preference by the school's own closing date (or as soon as possible, with reasons why you feel your application should be considered on time).

Data Protection

The Information collected on this form and subsequently provided as part of this application and any admissions appeal arising from it will be processed and stored electronically by Devon County Council in compliance with the UK Data Protection Act. Data may be shared with schools and other areas of the County Council for administrative or other service provision purposes

and Government Departments where there is a legal requirement to do so. If you would like further information about Data Protection please see: www.devon.gov.uk/data_protection or contact the Corporate Information Governance Team at dpoffice@devon.gov.uk. By signing and returning this form you acknowledge that you have read, understand and agree to this data processing.